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Lumpkin College of Business and Applied Sciences

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**LUMPKIN COLLEGE OF BUSINESS AND APPLIED SCIENCES
CURRICULUM COMMITTEE MEETING
December 4, 2003**

The LCBAS Curriculum Committee met at 9:30 a.m., December 4, 2003, in the Dean's Conference Room.

Members Present: Dean Hoadley, K. Ketler, J. Snyder, A. Troglia (student), T. Waskom

Visitors Present: T. Boldrey, T. Hawkins, J. Jordan-Wagner, M. Monippallil, C. Roszkowski, D. Woodley

The meeting was called to order by Chair Karen Ketler.

MINUTES

The minutes of November 13, 2003, were approved as published.

EXECUTIVE ACTION/CAA/CGS UPDATE

1. MBA Honor Code (approved CGS 11/18/03)
2. M.A. in Gerontology Program (approved CGS 11/4/03)

COMMUNICATIONS

College of Sciences Curriculum Committee Minutes – November 7, 2003

College of Education and Professional Studies Curriculum Committee Minutes – November 10, 2003

College of Sciences Curriculum Committee Minutes – November 21, 2003

SCHOOL OF TECHNOLOGY GRADUATE CURRICULUM REVISION

The motion to add TEC 5990, Independent Study: Comprehensive Knowledge (1-0-1), to the M.S. in Technology program with non-thesis option was approved. The existing core will increase from 12 to 13 hrs and will be effective for students graduating Fall 2004.

CAREER AND TECHNICAL EDUCATION (BUS ED EMPHASIS) REVISIONS – Effective Fall 2004

The motion to delete two requirements (BUS 3710 and one of CIS 2000, 3200, 3530) from the current CTE – Business Education Emphasis program, and to add BUS 2750, BUS 3010, and BUS 3470 was approved. These changes are necessary in order to better align the CTE Business Ed requirements to the recently adopted teacher education standards in Business, Marketing, and Computer Education and to assure that students will receive all the content on which they will be tested.

CAREER AND ORGANIZATIONAL STUDIES PROGRAM REVISION – Effective Spring 2004

The motion to eliminate the foreign language requirement from the Career and Organizational Studies major, a non-traditional baccalaureate degree program, was approved. Since EIU does not offer foreign language courses at off-campus sites, the COS students are forced to enroll in the local community college if they have not met the foreign language requirement in high school. The foreign language hours do not count toward the required 25 hours of EIU residency, upper-division, or senior institution residency credit when taken at the community college. The foreign language requirement is not currently required in the BOT degree program, also a non-traditional program.

COURSE PROPOSALS AND REVISIONS IN FINANCE MAJOR – Effective Fall 2004

The motion to approve one new course, FIN 3300 (Fundamentals of Financial and Tax Planning) and one revised course, FIN 4300 (Retirement and Estate Planning) passed. It was also approved that these courses, along with FIN 4110 (Special Topics in Finance) be added to the list of courses from which finance majors must choose five. The catalog will include a statement indicating that students wishing to sit for the Certificate in Financial Planning (CFP) Exam must complete FIN 3300, 3900, 4200, and 4300.

NEW COURSE PROPOSAL – FIN 4220 – Effective Fall 2004

The motion to approve the new course proposal for FIN 4220 (Applied Securities Analysis) as revised passed. This course has been offered in the past as a special topics course, FIN 4110. This course will be added to the list of courses from which finance majors must choose five.

PROPOSED REVISIONS TO ADVERTISING MINOR – Effective Fall 2004

The motion was approved to change the new advertising minor whereby all business majors are excluded from double counting BUS 2750 in their major and the advertising minor. In addition to BUS 2750, CIS majors may also not double count CIS 3530 and MGT majors may also not double count MAR 3720. The advertising minor currently states that MAR majors may not double count BUS 2750, MAR 3720, MAR 3780 or MAR 3860.

NEW COURSE PROPOSAL – ACC 3900 – ACCOUNTING INFORMATION SYSTEMS – Effect. Fall 2004

Matthew Monippallil presented the new course proposal for ACC 3900 (Accounting Information Systems). ACC 3100 will be dropped and replaced with ACC 3900 in the accounting program. The new course incorporates modifications suggested by the EIU Accounting Advisory Board, including the type of software and information systems used. Due to prerequisites listed for the course, students will take ACC 3900 the second semester of the junior year after they have obtained significant understanding of financial and managerial accounting principles, procedures, and applications.

T. Waskom (Trogia) moved to vote on ACC 3900 at a virtual meeting to be held December 11. All approved.

REVISED COURSE PROPOSAL – ACC 4400 – FEDERAL INCOME TAX I – Effective Fall 2004

Matthew Monippallil presented the revised course proposal for ACC 4400 (Federal Income Taxation I). This course is being revised as part of the changes in the contents of the Uniform CPA Examination and the prerequisites are being changed since the course is built on concepts, principles, and analytical and problem-solving skills learned in ACC 3250, ACC 3900, and BUS 3710.

A. Trogia (Waskom) moved to vote on ACC 4400 at a virtual meeting to be held December 11. All approved.

NEW COURSE PROPOSAL – ACC 4700 – AUDITING AND ASSURANCE SERVICES – Effective Fall 2004

Matthew Monippallil presented the new course proposal for ACC 4700 (Auditing and Assurance Services). The current auditing course, ACC 4600, is being replaced with ACC 4700 and ACC 5400. A significantly expanded coverage of the audit area has become necessary due to the greater emphasis placed on the auditing part of professional exams and to meet expectations of students and employers. Undergraduate students will take ACC 4700 in place of ACC 4600 in the accounting program with the option of enrolling in ACC 5400 under specific conditions.

T. Waskom (Trogia) moved to vote on ACC 4700 as revised at a virtual meeting on December 11. All approved.

REVISED COURSE PROPOSAL – ACC 4750 – GOVERNMENTAL AND NOT-FOR-PROFIT ACC

Matthew Monippallil asked that the proposal for ACC 4750 be removed from the agenda until it has been approved through the School of Business Graduate Committee. It will be resubmitted at a later time.

Tom Waskom left the meeting at this point.

NEW COURSE PROPOSAL – ACC 5400 – ADV. AUDITING AND ASSURANCE SERV. – Effective Sp 2005

Matthew Monippallil presented the new course proposal for ACC 5400, Advanced Auditing and Assurance Services. As a revision of the audit area, this will become the second course in auditing. ACC 5400 will be required in the MBA Concentration in Accounting and available to undergraduate accounting majors who meet specific criteria.

A. Trogia (Snyder) moved to vote on ACC 5400 as revised at a virtual meeting on December 11. All approved.

ACCOUNTING PROGRAM CHANGES – Effective Fall 2004

Matthew Monippallil presented changes to the ACC program. These changes include revision of the Accounting Program's Mission Statement and rewording of the Admission by Exception catalog statement. The B.S.B. in Accounting major catalog statement will show no change in the number of hours for the major, with ACC 3100 replaced with ACC 3900 and the requirement of ACC 4550 or 4600 replaced with ACC 4550 or 4700. In the suggested four-year plan of study, ACC 3100 will be replaced with ACC 3300 (1st semester, jr. year), ACC 3300 will be replaced with ACC 3900 (2nd semester, jr. year), ACC elective to be replaced with ACC 4550 or 4700 (1st semester, sr. year), and the Auditing Elective replaced with ACC elective (2nd semester, sr. year).

J. Snyder (Troglia) moved to vote on the accounting program changes at the virtual meeting December 11. All approved.

ACCOUNTING COURSE DESCRIPTION AND PREREQUISITE CHANGES – Effective Fall 2004

Matthew Monippallil presented the following changes in course descriptions and/or prerequisites:

1. ACC 3200 – Financial Accounting Theory I

Current: Prerequisites: Admission to the School of Business or permission of the associate chair, School of Business. Students are strongly advised to take ACC 3100 and ACC 3200 concurrently.

Proposed: Prerequisites: Admission to the School of Business or permission of the Associate Chair. Students are strongly advised to take ACC 3200 and ACC 3300 concurrently.

2. ACC 3250 – Financial Accounting Theory II

Current: This course is a continuation of ACC 3200. Investment, liabilities, and equities are examined. Complex problems in financial accounting, such as pensions, leases, earnings per share, and preparation of the Statement of Cash Flows are studied. Study of these accounting topics will include the use of a microcomputer accounting system. Prerequisites: BUS 3710, ACC 3200, each with grade of C or better; admission to the School of Business or permission of the associate chair.

Proposed: This course is a continuation of ACC 3200. Investment, liabilities, and equities are examined. Complex problems in financial accounting, such as pensions, leases, earnings per share, and preparation of the Statement of Cash Flows are studied. Prerequisites: BUS 3710, ACC 3200, each with grade of C or better; admission to the School of Business or permission of the Associate Chair. Students are strongly advised to take ACC 3250 and ACC 3900 concurrently.

3. ACC 3300 – Management and Cost Accounting

Current : Prerequisites: MAT 2110G, MAT 2120G, and ACC 3100, each with the grade of C or better; admission to School of Business or permission of the associate chair, School of Business.

Proposed: Prerequisites: MAT 2110G and MAT 2120G each with the grade of C or better; admission to School of Business or permission of the Associate Chair. Students are strongly advised to take ACC 3200 and ACC 3300 concurrently.

4. ACC 4300 – Advanced Management and Cost Accounting

Current: Prerequisites: ACC 3100, ACC 3300, BUS 3950, BUS 3710, BUS 3010, BUS 3470, each with the grade of C or better; admission to the Accounting Program or permission of the associate chair.

Proposed: Prerequisites: ACC 3300, ACC 3900, BUS 3950, BUS 3710, BUS 3010, BUS 3470, each with the grade of C or better; admission to the Accounting Program or permission of the Associate Chair.

5. ACC 4500 – Advanced Accounting Theory

Current: Prerequisites: ACC 3100 and ACC 3250, each with the grade of C or better; admission to the Accounting Program or permission of the associate chair.

Proposed: Prerequisites: ACC 3250 and ACC 3900, each with the grade of C or better; admission to the Accounting Program or permission of the Associate Chair. Students who plan to take the Uniform CPA Examination should take this course.

6. ACC 4550 – Internal Auditing

Current: Prerequisites: ACC 3100, ACC 3250 and ACC 3300, each with the grade of C or better; admission to the Accounting Program or permission of the associate chair.

Proposed: Prerequisites: ACC 3250, ACC 3300, and ACC 3900, each with the grade of C or better, admission to the Accounting Program or permission of the Associate Chair.

7. ACC 4800 – Federal Income Taxation II

Current: ACC 4400 with the grade of C or better; admission to the Accounting Program or permission of the associate chair.

Proposed: ACC 4400 with the grade of C or better; admission to the Accounting Program or permission of the Associate Chair. Students who plan to take the Uniform CPA Examination should take this course.

A. Troglia (Snyder) moved to vote on the above changes at the virtual meeting on December 11. All approved.

NEW COURSE PROPOSALS – COS 4860, 4870, 4880, 4890 (3-hour courses)

Thomas Hawkins presented the new course proposals for COS 4860, Facilitating Learning and Project Groups, and COS 4870, Developing Critical Thinking in the Workplace. These topics have been taught for 5-6 years under COS 4850, Special Topics in Career & Organizational Studies, but now need to be assigned permanent course numbers. These have been offered each term with full enrollment. Both courses will become effective Fall Semester 2004.

Tom Boldrey presented the new course proposals for COS 4880, Productive Work Teams, and COS 4890, Accelerated Learning and Training. These topics have also been taught for several years with full enrollment. COS 4880 will become effective Summer Term 2004 with COS 4890 becoming effective Fall Semester 2004.

J. Snyder (Troglia) moved to vote on each separate course proposal as revised at the virtual meeting on December 11. All approved.

NEXT MEETING

A virtual meeting to vote on several agenda items will be held on December 11. After spring schedules are reviewed, a meeting time for the spring meetings will be determined.

Kathy Bennett
Recorder